

Minutes

Clean Energy Task Force, Regular Meeting

Wednesday, May 21, 2014

Town Hall Conference Room A, 6:30 p.m.

Present: Cathy Alfandre, Heidi Armster, Carroll Brooke, Katie Callahan
Carol Latbore from UI joined the meeting to update the Task Force

Cathy convened the meeting at 6:40.

Minutes

Carroll motioned we approve; Heidi seconded. All approved.

Cathy gave Carol the floor to speak. She explained she is still getting up to speed on what our town is doing, having recently replaced Fred Schiavi. Attending the meeting will help her understand what we need to work on.

Update on SSES solar

Cathy summarized where we are for Carol, giving her some brief points on SSES, Carroll Brooke's initiative with the solar for the school and the auction discussion.

Carroll (Brooke) updated the group. We are shooting for the REC bid this year, which is due on June 5, with the answer somewhere around July 17th. This is year 3 of the Z-Rec program. He showed us the outline for the process, as well as a list from last year's REC proposals. Range from last year is about \$60 to \$130 per REC, with the average being \$101.

Solar City had about a third of the bids. 24 out of 34 were still active as of last month, unknown as to why some were withdrawn.

Carroll says the school would be generating about 300 RECs per year. Discussed that we have to consider the price will go down about 20%, as it did last year. Though that is also just a guess: The utility's decision of which bids to accept is made by starting with the lowest price and working upwards in cost until all the money in the REC pool is used up.

Discussion ranged from what our lowest choice would be, about \$80 was suggested, to what might be our highest, possibly somewhere around \$90/REC.

Also have to figure out if we will in fact generate the 300 RECs annually.

There is one step we have to complete before submitting, that is the Request for Qualifications of all possible vendors. We need to ask the bidders to explain what their qualifications are; we would have to evaluate the bidders and have that finished by end of June.

Discussed how to submit to vendors; Carroll has prepared a list of vendors to submit the RFQ to. He chose them mainly for how local they were and the size of the system they have demonstrated being capable of installing.

The 5 vendors on his list are: American Solar & Alternative Power, ENCON Solar, NEEDS, RGS Energy and Ross Solar Group LLC; 3 of them already submitted a proposal in July of 2013 so we have some experience dealing with them.

Cathy suggested we reach out to the Board of Education to make them aware of the status of the RECs process and find out who might want to be at any meetings discussing all aspects of the review process.

Discussed the financial reviewing with vendors as part of the review of their qualifications.

Carroll met with Adam on Monday of this week.

Update on Keller engineering study:

Carroll has sent the list of energy reduction projects to 4 firms for estimates. Carol Latbore suggested a few more, all of which she says have been vetted by UI, and handed a list of new firms to Carroll (Brooke).

Discussed the levels of the studies that can be requested. Carroll wants to know the economics of the studies, as well as enough specs to send to companies for firm bids. Likely we will have level 2 studies done. Carroll listed the firms he sent it to and is hoping we will have 2 good bids.

Meetings with Community and 3 Degrees:

Cathy asked the group if the upcoming meetings in June and July are still free for members. She has invited Community to the June meeting and 3 Degrees to the July meeting. So far all members are free on those dates.

Motion to adjourn by Katie; seconded by Carroll.

Cathy adjourned the meeting at 8:15.

Respectfully submitted,



Heidi Armster, Secretary

CETF, 6/17/2014

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