

## Minutes

### Clean Energy Task Force

Regular Meeting, Wednesday June 16, 2015

Town Hall Conference Room, 7:30 p.m.

Present: Cathy Alfandre, Heidi Armster, Carroll Brooke, Katie Callahan, Regina McNamara

Cathy convened the meeting at 7:40

#### **Minutes**

Carroll had some edits for the section about maps; Carroll motioned to approve upon amending the minutes to delete the word "dimensions"; Katie seconded; unanimously approved.

#### **Solar Update**

Carroll updated the group with news that the field was checked for sun/shade, whether some trimming of trees is necessary; surveying has been done for the footings; we need to have the field mowed (Ed Nagy's crew will do that).

Next steps will be to drill for the footings.

Cathy suggested that John Dunster get confirmation with P&Z that they have the all-clear to go ahead and make sure full approval has been given before any actual physical work proceeds.

Cathy will request regular written updates from John Dunster – highlighting progress on the project plan, and any issues that have emerged.

Tuesday there will be a meeting with the education group (Fox-Santora, Michael Brownstein, Peggy Sullivan, Ed Nagy, Dave Habitz, maybe Jeff Parker); the point of the meeting is to get everyone up to speed on the state of the project, update on the process and the timeline. The meeting will be Tuesday, 9 a.m., at Samuel Staples. The meeting will be run by John Dunster. In addition, he will be offering up samples of curriculum from other schools that have educated their students on solar so that SSES can do the same.

**BoF meeting update (EV Station)**

Katie updated the group on the results of the meeting with the Board of Finance about the EV station proposal:

After presenting the argument for putting in the system it appeared there was no quorum; however, another member of the BoF arrived, a vote was taken and the proposal was approved to move forward.

There were discussions about the details of responsibility for upkeep and installation of the module.

Delivery of the unit is early July and the system must be operational by August 1<sup>st</sup>; once paperwork is sent out, and if on time, the town would get reimbursement.

Katie said that once it is running there will be something in the paper to make sure that all town residents are aware of the charging station for public use.

**HKMS Audit Update**

Carroll updated: First meeting was last week, all day at HKMS with the custodian. ERS (Energy and Resource Solutions) was present; they have been in business for a while, so they are established; Carol Labore felt they were well organized and solid. A project engineer was present as well, and Carroll found them to be impressive.

In a couple weeks they will return and monitor the usage with individual units. They felt that the main energy consumption came from the rooftop air conditioners and the ventilation units.

They also looked at the roof insulation, and that was found to be very deficient by today's standards and requirements in terms of R value.

When they are finished they will present a report with recommendations that we can follow up on, based on the given resources.

There was some confusion about the state of the lighting work being done by ELC; the TF discussed whether it makes sense to have ERS look at lighting as well while there is a project possibly in the works. However Carroll stated that their price includes a comprehensive look at the building, which includes lighting.

Cost of the level 2-3 Ashrae study is \$15,000, with \$10,000 coming from the grants and a reimbursement incentive from UI.

Cathy mentioned that Portfolio Manager is what we will use to track the data and it will be how the TF can show energy savings over time. Briefly discussed that this will support the argument for us to have a budget.

Motion was made to use the \$4500 from the renewable energy track of the Clean Energy Communities Program toward the cost of energy audit at HKMS (Heidi; Regina). Motion passed unanimously.

### **Green Spotlight Discussion:**

Discussed the topics, length of articles and the type of content and amount of research that would be involved. Cathy handed out a list of topics and who was doing each one.

Cathy offered to be the point person for who would do what and if anyone wanted to change their chosen topic.

Heidi motioned to adjourn; Carroll seconded.

Cathy adjourned the meeting at 9:15.

Respectfully submitted,  
Heidi Armster, Secretary, CETF  
7/13/2015