

MEETING MINUTES

Easton Board of Selectmen

November 2, 2017

7:30 PM

Adam Dunsby called the meeting to order at 7:30 p.m.

Present: Adam Dunsby, Carrie Colangelo and Robert Lessler.

1. Carrie Colangelo moved to approve the minutes of the Easton Board of Selectmen Meeting of October 5, 2017. Robert Lessler seconded. Motion passed unanimously.
2. No public comment.
3. Robert Lessler moved to approve the following tax refunds as recommended by Krista Kot, Tax Collector: 1. DORWIN L. CULVER - \$118.44; 2. CAROL GAILEY - \$60.13; 3. LAUREN A. ZELISKO - \$45.63; 4. GINA ORTICELLI - \$219.37; 5. LYN F. MCCARTHY - \$378.81; 6. WENDY and RALPH MITCHELL - \$118.71; 7. JOSEPH TRAMONTANO - \$179.62; 8. SEAN M. GORDON - \$84.73. Carrie Colangelo seconded. Motion passed unanimously.
4. Robert Lessler moved and Carrie Colangelo seconded a motion to approve the Authorizing Resolution as stated be it;
RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and
FURTHER RESOLVED, that Adam Dunsby, as First Selectman of the Town of Easton is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents which relate to the State of Connecticut Department of Emergency Services annual grant.
Motion passed unanimously.
5. Carrie Colangelo moved to accept the new job description for the Assistant Tax Collector. Robert Lessler seconded. Motion passed unanimously.
6. Robert Lessler moved to change the classification of the Assessor position from job class 3 to job class 2 and increase the hours from 35 hours per week to 37.5 hours per week. Carrie Colangelo seconded. Motion passed unanimously.
7. Adam Dunsby suggested reviewing the Town of Easton Policies and Procedures which had been established over the years some of which are antiquated and perhaps no longer applicable. There also may be areas which need addressing by creating new policies and/or procedures. The Board will review in approximately a months' time, with ongoing discussions along the way.
8. The State now has a budget which Connecticut Council of Municipalities capsulated into a few key points which were touched upon in a hand out. The Educational Cost Sharing Grant was reduced by approx. 5%, LoCIP was reinstated with unspent monies (earmarked for the South Park Bridges reconstruction projects) and a yearly amount of \$66,000 going forward, the State sales tax revenue sharing with towns was abolished and funding of the teachers' pension fund was not put on the town. All in all, Easton fared better than had been expected. The budget bill contains language that enables towns to adjust their budgets and affect the mill rate for the second half of the year. The same budget process must be followed as when

initially creating the budget, 1. Board of Finance review; 2. Town Meeting; 3. Referendum and must be done by January 1, 2018. Board of Finance will have to meet and discuss.

9. Adam Dunsby stated that we refinanced the South Park bonds with a 12 year maturity bond at 2.28 % rate with the ability to call the bond in. Next, the cell tower may be up as early as December however the service may take until early spring. Meetings have been held to discuss and purchase public safety equipment which will go on the tower. Finally, the purchasing ordinance needs to have a threshold review. The State has recently increased their threshold and perhaps Easton should follow suit. The other issue is the question of bids with regards to RFQ's and RFP's with regards to professional services.
10. Carrie Colangelo moved to adjourn the meeting at 8:21 pm. Robert Lessler seconded. Motion passed unanimously.

3M~11-02-17