

MEETING MINUTES  
Easton Board of Selectmen  
May 2, 2019  
7:30 PM

Town Hall Conference Room A

Adam Dunsby called the meeting to order at 7:30 p.m.

Present: Adam Dunsby, Kristi Sogofsky and Robert Lessler

1. Kristi Sogofsky moved to approve the minutes of the Easton Board of Selectmen Meeting, April 18, 2019, with the following revision; agenda item 5, remove the "nor add agenda items". Robert Lessler seconded. Motion passed unanimously.
2. No public comment.
3. Robert Lessler moved to approve the following tax refunds as recommended by Krista Kot, Tax Collector:  
1. Mr. Stephen Edwards - \$50.65. Kristi Sogofsky seconded. Motion passed unanimously.
4. Polly Edwards, Health Officer presented the new Health Department Schedule of Fees (attached). Kristi Sogofsky moved to accept the new fee schedule as presented. Robert Lessler seconded. Motion passed unanimously.
5. Chief Steve Waugh presented his recommendation for the Fire Department Pumper Truck bid acceptance. Robert Lessler moved to award the Pumper Truck bid to Marion Body Works in the amount of \$602,000.00 plus an amount to cover reasonable incidentals. Kristi Sogofsky seconded. Motion passed unanimously.
6. Kristi Sogofsky moved to accept the recommendation of Edward Nagy, Director of Public Works to award the bid to Hine Bros. Inc. in the amount of \$173,833.51 for the purchase of a Medium Duty Dump Truck. Robert Lessler seconded. Motion passed unanimously.
7. Robert Lessler moved to approve the revised job description for the Secretary – Public Works with two sub-category adjustments. Kristi Sogofsky seconded. Motion passed unanimously.
8. Kristi Sogofsky moved to appoint Michelle Falcone to the Board of Directors of the Western CT Visitors Bureau. Robert Lessler seconded. Motion passed unanimously.
9. The Board decided to update all town employees regarding the Town of Easton Policies and Procedures on a yearly basis upon the start of the new fiscal year. Robert Lessler will be reviewing the *Gifts* policy, Kristi Sogofsky will review *Recordings of Public Proceedings* and Adam Dunsby will review *Hiring or Increase in Hours of Employees* and work on a draft for a new policy, *Working From Home*.
10. Robert Lessler moved to go into executive session at 8:02 pm for the purpose of discussion the Speech Academy lease. Kristi Sogofsky seconded. Motion passed unanimously.  
The Board returned from executive session at 8:13 pm having not taken any votes.
11. Adam Dunsby informed the Board that he will not be here for the August 15<sup>th</sup> meeting.
12. Robert Lessler moved to adjourn at 8:15 pm. Kristi Sogofsky seconded. Motion passed unanimously.

3A~05.02.19

# **TOWN OF EASTON**

## **Health Department**

### **SCHEDULE OF FEES as of July 1, 2019**

	<u><b>PROPOSED FEES</b></u>	<u><b>PRESENT FEES</b></u>
CURTAIN DRAINS	\$ 50.00	\$ 50.00
WELL PERMITS	\$175.00	\$150.00
SOIL TESTS FOR NEW LOTS/REPAIRS/B100a	\$225.00	\$200.00
NEW SEPTIC SYSTEM (including total replacement of existing system)	\$300.00	\$250.00
REPAIR SEPTIC SYSTEM (tank or leaching fields, not both)	\$200.00	\$175.00
SEPTIC PLAN REVIEW (NEW)	\$150.00	\$125.00
SEPTIC PLAN REVIEW (additions/ alterations includes decks, pools, and outbuildings)	\$100.00	\$100.00
FOOD SERVICE PLAN REVIEW	\$100.00 (NEW)	
FOOD SERVICE ANNUAL LICENSE (includes 1-4 inspections per year depending on facility)	\$100.00 Class I & II \$150.00 Class III & IV	
TEMPORARY FOOD SERVICE	\$ 75.00 <b>Late Fee \$50</b>	
Easton Community Center TEMPORARY FOOD SERVICE	\$50.00	
FOOD SERVICE REINSPECTOIONS	\$100.00 (NEW)	
DAY CARE CENTER	\$ 75.00	
HOME COSMETOLOGY SALONS	\$125.00 Plan Review (NEW) \$125.00 Annual License	
PUBLIC POOL	\$100.00	
INGROUND PROPANE TANK	\$ 75.00	\$ 50.00
TICK TESTING	\$ 5.00	

OTHER PERMITS AND INSPECTIONS  
NOT DETAILED ABOVE

\$ 25.00 or such reasonable costs  
as may be required

APPROVED BOS 5.2.19