

MEETING MINUTES  
Easton Board of Selectmen  
March 7, 2019  
Town Hall Conference Room A

Adam Dunsby called the meeting to order at 7:30 p.m.

Present: Adam Dunsby, Kristi Sogofsky and Robert Lessler

1. Kristi Sogofsky moved to approve the minutes of the Easton Board of Selectmen Meeting, February 21, 2019. Robert Lessler seconded. Motion passed unanimously.
2. A resident spoke of the recent lawsuit filed (ref. agenda item 4). Two other residents thanked the Board of Selectmen for their leadership.
3. Robert Lessler moved to approve the following tax refunds as recommended by Krista Kot, Tax Collector: 1. ALLY BANK - \$452.82; 2. ALLY BANK - \$482.53; 3. ALLY BANK - \$753.34; 4. ANNE B. HAMPFORD - \$136.32; 5. ANNA M. PRESUTTO - \$50.36; 6. MR. and MRS. SLAWOMIR WYSZYNSKI - \$418.23; 7. TOYOTA LEASE TRUST - \$290.08; 8. MR. GERARD FORDE - \$91.13; 9. VW CREDIT LEASING LTD. - \$234.76; 10. VW CREDIT LEASING LTD. - \$31.23; 11. VW CREDIT LEASING LTD. - \$135.23. Kristi Sogofsky seconded. Motion passed unanimously.
4. Robert Lessler moved to appoint the law firm, Berchem Moses PC, legal counsel for LOGIE, DACEY, DACEY v. DUNSBY, LESSLER, SOGOFSKY, HALLORAN, HERRMANN, CAPRIO, and SMITH received February 26, 2019. Kristi Sogofsky seconded. Motion passed unanimously.
5. Adam Dunsby recapped the recent discussion regarding combining the Municipal Agent for the Aging position and the Outreach Worker position since both are recently vacant. Adam Dunsby read a letter from the chair of the Commission for the Aging, Lisa Tasi received after the Board asked for clarification of their position. Both Robert Lessler and Kristi Sogofsky concurred that combining both positions at this time would benefit the Town. The Board discussed making the Municipal Agent for the Aging/Outreach Worker position a 35 hour/week salaried, benefited, grade 3 position with an additional stipend for serving as the Social Services director. The Board will ask the Commission for the Aging to address a new job description; however the job will be posted within the next week. Kristi Sogofsky moved to combine the position of Municipal Agent for the Aging and the Outreach Worker into one, 35 hour/week, benefited, grade 3 position in addition to a stipend for the Social Services portion of the job. Robert Lessler seconded. Motion passed unanimously.
6. Robert Lessler moved to approve the policy on Legal Representation as presented. Kristi Sogofsky seconded. Motion passed unanimously.
7. Kristi Sogofsky presented her edits to the Policy: Openings on Boards, Commissions, Committees and other Volunteer Opportunities. Kristi Sogofsky will discuss with the Town Clerk the possibility of creating a place on the Town website to continuously update openings as people are appointed or resign. Tabled to next meeting.
8. Kristi Sogofsky also presented the Policy: Media. With the inclusion of specific "on behalf of the Town" language and including all forms of media, the policy was updated. Kristi Sogofsky moved to accept the Media Policy as presented. Robert Lessler seconded. Motion passed unanimously.

9. Kristi Sogofsky gave an update on Library building project. Silver Petrucelli & Associates had given the Library Building Committee an estimate of the project of \$886,000. After bids were open, the lowest bid was approximately \$200,000 over. The Library Building Committee has gone back to the three lowest bidders to request a breakdown of their bids to determine what is driving their costs. They have the option of either scaling back the scope of the project or delaying the project contingent on the contractor's breakdown. Adam Dunsby informed the Board that the Special Permit from Planning and Zoning has been received for the Morehouse Restroom Facility. The lead time on the project is approximately 10 – 12 weeks which would make a completion date of June/July 2019.
10. Robert Lessler moved to adjourn at 8:18 pm. Kristi Sogofsky seconded. Motion passed unanimously.

3A~03-07-19