

**Town of Easton
Board of Finance - Minutes**

Location: Easton Senior Center Meeting Type: Special Date/Time: March 15, 2017 – 7:00 PM
Attendees: Matt Gachi-Chair, Paul Lindoerfer-Clerk, Richard Cremin, Andy Kachele, Jason Stanevich, Gregg Saunders (arrived at 7:18)
Absentee(s): Michael Kot, Art Laske
Guest(s): Adam Dunsby-First Selectman, Wendy Bowditch-Treasurer, Christine Calvert-Finance Dir
Call to Order: Meeting called to order at: 7:02 PM by: Matt Gachi

Agenda Item 1 *Review Budget for Library*

Notes: Lynn Zaffino, Library Director and Todd Pajonas, Vice President, Library Board of Trustees reviewed this budget with the Board. The overall Library budget request is down 5.7% as decreases in employee benefits more than compensated for requested new spending for a new phone system and maintenance of and internet access via a new fiberoptic communications line.

The Library Fund was discussed. Matt Gachi assured the Library Board that the BOF has no intention of attempting to use Library Fund assets for general town functions. Todd Pajonas said it is the intention of the Board of Trustees to use Library funds for upgrades to Library facilities as was done with the expenditure of \$120,000 on the upgrade of a conference room to a meeting room with public access. Two future upgrades being considered are modernization of the main meeting room and a significant reconfiguration of the children's area of the library. Andy requested that the Library Board publish a document that describes the policy for use of the Library Fund and describe plans for future projects. Matt requested that the Library Board provide information on any Library funds that are encumbered and how they are encumbered.

Action/Motions: None

Agenda Item 2 *Review Budget for Insurance Commission*

Notes: Insurance Commission Member Gerry O'Brien reviewed this budget with the Board. Our Liability/Auto/Property insurance has increased 5% (\$16,000) while Workers Comp insurance decreased 13% (\$65,000). Overall budget request is 4.9% less than last year.

Action/Motions: None

Agenda Item 3 *Review Budget for Conservation Commission*

Notes: Dori Wollen, Chair reviewed this budget with the Board. Currently maintenance of the Paine Open Space is jointly managed by Park & Rec, Public Works and the Boy Scouts.

Action/Motions: None

Agenda Item 4 *Review Budget for Registrar Of Voters*

Notes: Vincent Caprio, Republican Registrar reviewed this budget with the Board. Vincent was asked to review the budget to determine a "cost per election".

Action/Motions: None

Agenda Item 5 *Review Budget for Emergency Management*

Notes: Christine Calvert reviewed this budget with the Board for Emergency Management Director, Richard Doyle.

Action/Motions: None

Agenda Item 6 ***Fill in Police (Communications, Police, Animal Control)***

Notes: Tim Shaw, Chief of Police, Rich Colangelo, Police Commission Chairman and Tom Herrmann, Police Commission Member reviewed this budget with the Board. The need for and cost of a K-9 unit was discussed. A \$40,000 grant has been received to get a K-9 program started. Chief Shaw believes it would be a valuable addition to the department. Capital request is for 3 cars and a server for the police computer system. Chief Shaw will send an updated Fleet Management Forecast. To date the town has billed \$318,000 for special duty services. Wages to date for Special Duty officers are \$195,000.

Action/Motions:

Motion (Second): _____ (_____)

Result:

Follow Up:

Agenda Item 7 ***Fill in budgets***

Notes: There were on fill-in budgets to review.

Action/Motions:

Motion (Second): _____ (_____)

Result:

Follow Up:

Agenda Item 8 ***Adjournment***

Action/Motions: A motion was made to adjourn at 10:03 PM.

Motion (Second): Andy Kachele (Richard Cremin)

Result: All in favor.

Submitted by,

Paul Lindoerfer- Clerk