

## Town of Easton

**Location:** Easton Senior Center    **Meeting Type:** Special    **Date/Time:** March 9, 2016 – 7:00PM  
**Attendees:** Matt Gachi-Chair, Paul Lindoerfer-Clerk, Richard Cremin, Andy Kachele, Michael Kot  
**Absentee(s):** Gabriel Rossi, Art Laske  
**Guest(s):** Adam Dunsby-First Selectman, Wendy Bowditch-Treasurer, Grace Stanczyk-Comptroller,  
Meeting called to order at: 7:04 p.m. by: Matt Gachi

### ***Appointment of Alternates***

Action/Motions:	Appoint Michael Kot to fill in for a vacant position on the Board for this meeting.		
Motion (Second):	Andy Kachele (Richard Cremin)	<b>Result:</b>	All in favor

**Agenda Item 1      *Review 2016-2017 budget for Library***

Notes:	Jon Sonneborn, Chairman, Library Board of Trustees, Bernadette Baldino, Library Director and Lynn Zaffino, Assistant Director presented the budget. The Library Board is using private library fund money to pay for a refresh and acoustical upgrade to the Community Room and for modifications to the meeting room to allow its use when the library is closed.
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**Action/Motions:** None

**Motion (Second):**

**Result:**

**Follow Up:** Provide a Five Year Capital Plan

**Agenda Item 2      *Review 2016-2017 budget for Insurance Commission***

Notes: Gerry O'Brien, Chairman presented the budget request. The town's cost for Worker's Comp insurance is the same as last year and may decrease in the future due to the town's improved accident record.

Action/Motions: None

**Motion (Second):**

**Result:**

Follow Up: None

**Agenda Item 3      *Review 2016-2017 budget for Conservation***

Notes: Dori Wollen, Chairman of the Conservation Commission presented the budget request. There is a capital expense request for \$4,000 to replace three drainage pipes.

Action/Motions: None

**Motion (Second):**

**Result:**

Follow Up: None

**Agenda Item 4      *Review 2016-2017 budget for Registrar of Voters***

Notes: Krista Kot, Republican Registrar and David Smith, Democrat Registrar presented the ROV budget. There are increased costs in the budget due to additional training required and the presidential primary and election.

Action/Motions: None

**Motion (Second):**

**Result:**

Follow Up: None

<b>Agenda Item 5</b>	<b><i>Review 2016-2017 budgets for Pension and Employee Benefits</i></b>	
Notes:	Alan Goldbecker, Chairman of the Pension and Employee Benefits Commission, presented the budget for the Pension Fund. Costs of pension benefits are determined by the town's actuary. The pension fund as of the end of last FY was funded at 94% and assumes a 7% rate of return. Pension funding is being recommended at the upper level of the range specified by the actuary due to market conditions.	
Action/Motions:	None	
Motion (Second):	<b>Result:</b>	
Follow Up:	Copy of Summary Report from actuary to be provided to the Board	
<b>Agenda Item 6</b>	<b><i>Review 2016-2017 budget for Fringe Benefits</i></b>	
Notes:	Alan Goldbecker presented the budget for Fringe Benefits. The town cost for medical insurance remains the same as last year due to work by the town's consultant and increase in employee contribution.	
Action/Motions:	None	
Motion (Second):	<b>Result:</b>	
Follow Up:	None	
<b>Agenda Item 7</b>	<b><i>Review 2016-2017 budget for Building Department</i></b>	
Notes:	Anthony Ballaro, Building Official presented his department budget.	
Action/Motions:	None	
<b>Agenda Item 8</b>	<b><i>Building Department line item transfers</i></b>	
Notes:	Line item transfers are needed to cover the expenses of retirement payouts and hiring costs.	
Action/Motions:	Make line item transfers per the attached document.	
Motion (Second):	Andy Kachele (Paul Lindoerfer)	<b>Result:</b> All in favor
Follow Up:	None	
<b>Agenda Item 9</b>	<b><i>Review 2016-2017 budget for other budgets as deemed necessary</i></b>	
Notes:	Board members recommended that the following departments be invited back for further discussion of budget items: Easton BOE, EMS, Public Works, Parks & Rec, and Police Commission.	
<b>Agenda Item 10</b>	<b><i>Adjournment</i></b>	<b>Time:</b> 8:40 PM
Action/Motions:	Motion to Adjourn	
Motion (Second):	Paul Lindoerfer (Andy Kachele)	<b>Result:</b> All in favor

Submitted by,

  
Paul Lindoerfer- Clerk



**TOWN OF EASTON  
BOARD OF FINANCE**

**LINE ITEM TRANSFERS**

FROM ACCOUNT NUMBER	NAME OF ACCOUNT	AMOUNT	TO ACCOUNT NUMBER	NAME OF ACCOUNT	AMOUNT
05830000-5132	Contingency	\$19,224	02601000-5102	Dept.head Wages	\$19,224
05830000-5132	Contingency	\$ 6,326	02601000-5107	20-29hr Union	6,326
02606000-5600	Misc.Education	\$1,696	02602000-5219	Serv&Fee Advertise	816
			02604000-5400	Misc. Mat. & Supplies	790
			02622000-5023	PreHire Testing	90.

**REASON FOR REQUEST TO TRANSFER**

Retirement payouts for building official and building secretary  
Advertising charge for two building officials  
and testing for new employees  
Previous building official expended funds to reorganize the office

**SPECIAL APPROPRIATION**

<u>ACCOUNT NUMBER</u>	<u>NAME OF ACCOUNT</u>	<u>AMOUNT</u>
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**REASON FOR SPECIAL APPROPRIATION**

Building Dept.  
NAME OF BOARD/COMMISSION  
DEPARTMENT

3-9-16  
DATE

Anthony C. Band  
SIGNATURE OF BOARD/COMMISSION  
DEPARTMENT HEAD

C:\My Documents\FORMS\BOF Transfer Form.doc