

Town of Easton
Board of Finance – Regular Meeting Minutes

Date/Time: Tuesday, July 7, 2020 – 7:00 pm
Location: Virtual meeting using the Zoom app.

Attendees: Members: Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Michael Kot, Paul Skrtich
Alternates: Gregg Saunders, Devon Wible, Tara Gottlieb
Absentee(s): Art Laske
Guest(s): Christine Calvert-Finance Director/Treasurer, Dr. David Bindelglass-First Selectman
Call to Order: Meeting called to order at: 7:04 pm by: Matt Gachi

Appointment of Alternates

Notes: Art Laske has e-mailed the Board that he will not be present at this meeting and has designated Devon Wible to fill-in for him.

Agenda Item 1 ***Discuss and approve the meeting minutes of June 2, 2020.***

Notes: None
Action/Motions: A motion was made to approve the subject meeting minutes.
Motion (Second): Andy Kachele (Devon Wible) **Result:** All in favor

Agenda Item 2 ***Discuss and act upon various year end line item transfers and special appropriations.***

Notes: There was only one transfer; to cover extra hours required by the Registrars of Voters to manage COVID-19 requirements.
Action/Motions: A motion was made to transfer \$1,360 from the Registrar of Voters account number 01401000-5121, Election Workers, to account number -5119, PT Non-union.
Motion (Second): Paul Lindoerfer (Andy Kachele) **Result:** All in favor
Follow Up: None

Agenda Item 3 ***Discuss and determine next steps on current and future initiatives including:***
a) Emergency Services
b) Park and Recreation

Notes: Emergency Services
Action/Motions: The Selectmen have discussed hiring a consultant to look at the town's emergency services infrastructure and operations and make recommendations for improvements. The current focus is on preparing a Request for Proposals from consultants. Andy Kachele recommends issuing a Request for Qualifications instead of an RFP. Paul Lindoerfer has volunteered to meet with the Selectmen on this project. Board members are asked to make recommendations on what Emergency Services functions they think need review.

Notes: Parks and Recreation
Action/Motions: It appears that any movement of town functions from Parks and Rec to Public Works would require a change to the town's ordinance that defines department responsibilities. The Selectmen are looking into this.

Agenda Item 4 ***Discuss and possible action on the Easton Day account.***

Notes: The "Easton Day" account was created many years ago for funds for an "Easton Day" celebration. The fund has not been used in recent years and has a balance of \$4,559. The Easton 175th Committee, headed by Bob Lessler, is asking if the Easton Day funds could be used for some of the costs of the 175th celebration. It is the sense of the board that this is an appropriate use of these funds.

Action/Motions: None

Agenda Item 5 ***Treasurer's report***

Notes: The Treasurer presented this month's report and answered questions from attendees.

Action/Motions: None

Agenda Item 6 ***Review and possible action on Munis Financial Report as presented by the Finance Director.***

Notes: The Finance Director presented this month's report and answered questions from attendees.

Action/Motions: None

Agenda Item 7 ***Adjournment***

Action/Motions: A motion was made to adjourn at 8:07 pm

Motion (Second): Mike Kot (Paul Lindoerfer) **Result:** All in favor.

Submitted by,

Paul Lindoerfer- Clerk