

**Town of Easton  
Board of Finance - Minutes**

**Location:** Easton Senior Center    Meeting Type: Regular    Date/Time: Apr 7, 2020 – 7:00 pm  
**Attendees:** Members: Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Michael Kot,  
Paul Skrtich,  
Alternates: Gregg Saunders, Devon Wible, Tara Gottlieb  
**Absentee(s):** Art Laske  
**Guest(s):** Christine Calvert-Finance Director/Treasurer; David Bindelglass-First Selectman;  
Kristi Sogofsky-Selectman; Bob Lessler-Selectman; Jeff Parker-Chairman, Easton BOE;  
Danielle Alves-Director, Park & Rec; Lisa Farasciano-Park & Rec; John Cunningham-  
South Park Advisory Committee.

Call to Order:    Meeting called to order at:    7:00 pm    by: Matt Gachi

This was a virtual meeting using the Zoom app. In addition to Attendees and Guests listed above others joining the meeting were identified by themselves as: Gretchen Goldstein, and Alon Ronen.

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***Appointment of Alternates***

Action/Motions:    A motion was made to appoint Devon Wible to fill in for Paul Lindoerfer while he is absent.  
Motion (Second):    Paul Skrtich (Michael Kot)    **Result:**    All in favor  
Follow-up:    Paul Lindoerfer joined the meeting at 7:10pm.

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***Appointment of Alternates***

Action/Motions:    A motion was made to appoint Tara Gottlieb to fill in for Art Laske while he is absent.  
Motion (Second):    Paul Skrtich (Michael Kot)    **Result:**    All in favor  
Follow-up:    None

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**Agenda Item 1    *Discuss and approve the meeting minutes of Mar 3, 4, 5, 11, 2020.***

Notes:    Meeting Minutes of 3/4/2020, Agenda Item 1: Jerry O'Brien should be Gerry O'Brian.  
Action/Motions:    A motion was made to approve the subject meeting minutes as amended.  
Motion (Second):    Paul Skrtich (Michael Kot)    **Result:**    All in Favor  
Follow Up:    None

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**Agenda Item 2    *Review and discuss Park & Recreation Fall/Winter 2019 Results***

Notes:    Danielle and Lisa presented an accounting of activity in the Field Usage and Activity accounts and answered questions. Planning for the spring and summer sessions is uncertain. They are attempting to find activities that could be possible run under the restrictions imposed by COVID-19.  
Action/Motions:    None

<b>Agenda Item 3</b>	<b><i>Discuss the report of the Honorarium Review Committee ...</i></b>
Action/Motions:	A motion was made to remove the motion to table this item made at a prior meeting.
Motion (Second):	Andy Kachele (Paul Skrtich) <b>Result:</b> All in Favor
Notes:	Discussion was held. Paul Lindoerfer recommended that a line item be created within each department's budget for honorarium payout amounts.
Action/Motions:	None
<b>Agenda Item 4</b>	<b><i>Discuss and possible action on a line item transfer from Department of Public Works.</i></b>
Notes:	Ed Nagy is requesting that 50K of the Overtime Wages account be transferred to the Services and Fees account for use funding a contract for tree removal.
Action/Motions:	A motion was made to transfer \$50,000 from the Public Works Overtime Wages account to its Services and Fees account.
Motion (Second):	Paul Lindoerfer (Andy Kachele) <b>Result:</b> All in Favor
Follow Up:	None
<b>Agenda Item 5</b>	<b><i>Discussion for guidance to the South Park Advisory Committee.</i></b>
Notes:	The only guidance the BOF has to offer at this time is that it would be interested in proposals to sell the property, though this is probably not a good time for a land sale. The Board could potentially be interested in other proposals as well. Christine Calvert is providing info to the Advisory Committee on the status of the bond issue the town has on the South Park property.
Action/Motions:	None
<b>Agenda Item 6</b>	<b><i>Discuss and possible action to use LOCIP funds to purchase an antenna system for EMS.</i></b>
Notes:	EMS is requesting funds for installation of a new antenna system to be installed on Silverman's Hill to eliminate dead spots in the present system and to use LOCIP funds for the purchase. This request will require a town meeting for approval. In the current COVID-19 environment it is not certain when we might be able to have a town meeting or if Selectman approval is allowed under a Governor's executive action. The Board can take no action until these issues are resolved.
Action/Motions:	None
<b>Agenda Item 7</b>	<b><i>Budget Discussion</i></b>
Notes:	The budget requests the Board has received from each department were made before the severe restrictions of COVID-19 were imposed. Matt is asking all BOF Members and Alternates to consider if we should make adjustments to the budget based on the new environment. Discussion followed. It was noted that the town has not furloughed anyone yet. All department managers should be asked how their current budget will be effected by the COVID-19 restrictions and what surplus they think their department may have at the end of this fiscal year.
Action/Motions:	None

Agenda Item 8	<b><i>Treasurer's report</i></b>
Notes:	The Treasurer presented this month's report and answered questions from attendees. Interest rates are going down which will affect our cash holdings. There is little advantage of refinancing any of our current bonds as their interest rates are already low.
Action/Motions:	None
Agenda Item 9	<b><i>Discuss and possible action on Munis Financial Report as presented by the Finance Director.</i></b>
Notes:	The Finance Director presented this month's report and answered questions from attendees. All departments have been asked to monitor their expenses carefully per COVID-19. BOE is in discussion with the school bus company concerning a reduction in costs as a result of the busses not being used while the schools are closed.
Action/Motions:	None
Agenda Item 10	<b><i>Adjournment</i></b>
Action/Motions:	A motion was made to adjourn at 9:06pm.
Motion (Second):	Michael Kot (Paul Skrtich) <b>Result:</b> All in favor.

Submitted by,

Paul Lindoerfer- Clerk