

Town of Easton Board of Finance - Minutes

Location: Easton Senior Center Meeting Type: Regular Date/Time: Feb 4, 2020 – 7:00 PM
Attendees: Members: Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Michael Kot, Paul Skrtich
 Alternates: Gregg Saunders, Devon Wible, Tara Gottlieb
Absentee(s): Art Laske
Guest(s): Christine Calvert-Finance Director/Treasurer, Dr. David Bindleglass, First Selectman

Call to Order: Meeting called to order at: 7:05PM by: Matt Gachi

<i>Appointment of Alternates</i>	
Action/Motions:	A motion was made to appoint Tara Gottlieb to fill in for Art Laske in his absence.
Motion (Second):	Andy Kachele (Paul Lindoerfer) Result: All in Favor
<i>Agenda Item 1 Discuss and approve the meeting minutes of January 7, 2020.</i>	
Notes:	None
Action/Motions:	A motion was made to approve the subject meeting minutes.
Motion (Second):	Michael Kot (Andy Kachele) Result: All in Favor
<i>Agenda Item 1A Discuss and approve the meeting minutes of January 21, 2020.</i>	
Action/Motions:	A motion was made to add agenda item 1A: Discuss and approve the meeting minutes of January 21, 2020.
Motion (Second):	Michael Kot (Paul Skrtich) Result: All in Favor
<i>Agenda Item 1A Discuss and approve the meeting minutes of January 21, 2020.</i>	
Notes:	Correct spelling of "barring" in Agenda Item 1: Continued. Correct spelling of Tara Gottlieb's name.
Action/Motions:	A motion was made to approve the subject meeting minutes.
Motion (Second):	Michael Kot (Paul Skrtich) Result: All in Favor
<i>Agenda Item 2 Treasurer's report</i>	
Notes:	The Treasurer presented this month's report and answered questions from attendees.
<i>Agenda Item 3 Discuss and possible action on Munis Financial Report as presented by the Finance Director.</i>	
Notes:	The Finance Director presented this month's report and answered questions from attendees.
<i>Agenda Item 4 Budget season preparation.</i>	
Notes:	Plans for the upcoming budget deliberations were discussed. The schedule for department hearings and for the public hearing on the budget were reviewed. Requests for additional data from departments were discussed. The BOE budget document of January 2020 was handed out. Andy Kachele noted that he will not be able to attend the meeting scheduled for March 11 and designated Gregg Saunders to fill in for him.
Action/Motions:	None

Action/Motions:	A motion was made to add Agenda Item 4A: Discussion of the need for a Public Comment Policy for BOF meetings.	
Motion (Second):	Paul Lindoerfer (Devon Wible)	Result: All in Favor

Agenda Item 4A	<i>Discussion of the need for a Public Comment Policy for BOF meetings.</i>	
Notes:	Paul Lindoerfer asked that a document titled "Easton Board of Finance Public Comment Policy" and dated February 28, 2012 be handed out to attendees. Though this document was drafted and edited some time ago it is not clear that it was ever adopted by the Board. Whether or not there is a need for a public comment policy was discussed along with brief discussion of some of the elements of the policy document presented. This document will be discussed again at the Board's March 3 meeting.	
Follow Up:	Include an agenda item for the March 3 meeting for discussion and possible action on a Public Comment Policy.	

Agenda Item	<i>Adjournment</i>	
Action/Motions:	A motion was made to adjourn at 8:10 PM.	
Motion (Second):	Paul Lindoerfer (Michael Kot)	Result: All in favor.

Submitted by,

Paul Lindoerfer- Clerk