

## Town of Easton Board of Finance - Minutes

**Location:** Easton Senior Center    Meeting Type: Regular    Date/Time: Jan 7, 2020 – 7:05 PM  
**Attendees:** Members: Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Michael Kot,  
    Paul Skrtich,  
    Alternates, Devon Wible, Tara Donnelly  
**Absentee(s):** Art Laske, Gregg Saunders  
**Guest(s):** Christine Calvert - Finance Director/Treasurer, David Bindelglass - First Selectman

**Call to Order:** Meeting called to order at: 7:05 PM    by: Matt Gachi

### *Appointment of Alternates*

**Notes:** Art Laske, in his absence, has designated Devon Wible to be his alternate.

### *Agenda Item 1    Discuss and approve the meeting minutes of December 3, 2019.*

**Notes:** None  
**Action/Motions:** A motion was made to approve the meeting minutes of December 3, 2019  
**Motion (Second):** Andy Kachele (Michael Kot)    **Result:** All in favor  
**Follow Up:** None

### *Agenda Item 2    Review and discuss the Draft Annual Financial Audit Report of the Town of Easton for the year ended June 30, 2019 prepared by RMS US.*

**Notes:** Board members received a copy of the draft report this afternoon. Members are asked to review the draft and forward any questions they have to Christine by Monday, Jan 13. Christine will consolidate all questions into one list and forward the list to RSM and to each Board member. A Special Meeting of the Board will be scheduled for Tuesday, Jan 21 to act on approval of the audit report. Scott Bassett, RSM, will be requested to attend.

**Action/Motions:** None

### *Agenda Item 3    Discuss and possible action on Munis Financial Report as presented by the Finance Director.*

**Notes:** None  
**Action/Motions:** None

### *Agenda Item 4    Treasurer's Report*

**Notes:** None  
**Action/Motions:** None

### *Agenda Item 5    2020-2021 Budget Season Discussion*

**Notes:** The requesting of information from departments in addition to their budget data was discussed. Members were requested to submit their requests for additional data from departments to Christine in advance of our February meeting.

**Action/Motions:** None

**Agenda Item 6      *Adjournment***

Action/Motions:    A motion was made to adjourn at 7:55 PM.

Motion (Second):   Michael Kot (Paul Lindoerfer )

**Result:**   All in favor.

Submitted by,

Paul Lindoerfer- Clerk