

Town of Easton

Board of Finance - Minutes

Location: Easton Senior Center **Meeting Type:** Regular **Date/Time:** Sep 4, 2018 – 7:00 PM
Attendees: Matt Gachi-Chair, Paul Lindoerfer, Andy Kachele, Richard Cremin, Jamie Weinstein
Absentee(s): Art Laske, Gregg Saunders, Michael Kot
Guest(s): Wendy Bowditch-Treasurer, Christine Calvert-Finance Director

Call to Order: Meeting called to order at: 7:00 PM by: Matt Gachi

Agenda Item 1	<i>Discuss and approve the meeting minutes of July 10, 2018</i>
Notes:	None
Action/Motions:	A motion was made to approve the July 10, 2018 meeting minutes as submitted.
Motion (Second):	Andy Kachele (Richard Cremin) Result: All in favor.
Follow Up:	None
<i>Appointment of Alternates</i>	
Notes:	Jamie Weinstein arrived at 7:20
Action/Motions:	A motion was made to have Jamie Weinstein fill in for Art Laske who is absent.
Motion (Second):	Andy Kachele (Paul Lindoerfer) Result: All in favor
Agenda Item 2	<i>Discuss and possible action on Munis Financial Reports as presented by the Finance Director</i>
Notes:	This month's YTD and FY 2017/2018 budget expense and revenue reports were reviewed with no significant comments.
Action/Motions:	None
Agenda Item 3	<i>Treasurer's Report</i>
Notes:	None
Action/Motions:	None
Agenda Item 4	<i>Discuss and act upon various line item transfers from departments.</i>
Notes:	A number of requested EOY line item transfers and special appropriations were presented by the Finance Director and discussed.
Action/Motions:	A motion was made to approve the EOY line item transfers as presented.
Motion (Second):	Andy Kachele (Jamie Weinstein) Result: All in favor.
Action/Motions:	A motion was made to approve a special appropriation of \$3,250.00 to be transferred from the Undesignated Fund to the "Auditors" account (01702000-5223) for unanticipated additional GASB work.
Motion (Second):	Andy Kachele (Richard Cremin) Result: All in favor
Action/Motions:	A motion was made to approve a special appropriation of \$1,000.00 to be transferred from the Undesignated Fund to the "Senior Center" account (03138080-5800) to cover the deductible from a Senior Center van accident.
Motion (Second):	Richard Cremin (Paul Lindoerfer) Result: All in favor
Action/Motions:	A motion was made to approve a special appropriation of \$362.44 to be transferred from the Undesignated Fund to the "Emergency Management" account (03902000-5200) for emergency repair of equipment.
Motion (Second):	Paul Lindoerfer (Andy Kachele) Result: All in favor
Action/Motions:	A motion was made to approve a special appropriation of \$9,017.87 to be transferred from the Undesignated Fund to the "Recycling" account (04102000-5200) for an additional Hazardous Waste Day and for two months of carts left over from the original

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contract.
Motion (Second): Jamie Weinstein (Richard Cremin)
Follow Up: None

Result: All in favor

Agenda Item 5 ***Discuss and possible action on the Senior Center budget regarding van transportation.***
Notes: It is the sense of the Board that it would be willing, if necessary, to cover the expenses of approximately \$2,000 for the cost of an alternate van driver when the regular van driver is away on vacation.
Follow Up: None

Agenda Item 6 ***Discuss appointment of auditors.***
Notes: The contract for our current auditors, RSM, is up at the completion of this year's audit. RSM is also the auditor for Redding and Region 9. It is the sense of the Board that we are satisfied with our working relationship with RSM and the results of their audit work and would like to continue this relationship with an extension of their contract. Since there is some reduction of work required when Easton, Redding and Region 9 all use the same auditor our preference would be to continue this process.
Follow Up: Christine Calvert will start discussions with the other two finance directors to get input on their plans for auditor contracts.

Agenda Item 7 ***Adjournment***
Action/Motions: A motion was made to adjourn at 8:10 PM.
Motion (Second): Andy Kachele (Richard Cremin)

Result: All in favor

Submitted by,
Paul Lindoerfer- Acting Clerk