

Town of Easton
Board of Finance - Minutes
Date: March 6, 2018
Time: 7:00 pm

Location: Easton Senior Center
Meeting Type: Regular - 1st budget meeting

Attendees:

P Lindoerfer, M Kot (Clerk), R. Cremin, M Gachi, A. Kachele, A. Laske, J Stanevich

Absent: J. Weinstein, G Saunders

Guests: W. Bowditch (Treasurer), C. Calvert (Finance Director), A. Dunsby (1st Selectman), B Lessler (Selectman)

Call to Order: 7:00pm

Agenda Item 1 Approval of minutes
Notes: fix spelling of Laske and Cremin and change year at top to 2018
Motion (Second) Kachele, (Cremin)
Result approved unanimously
Follow Up None

Agenda Item 2 Budget Overview 1st Selectman A Dunsby
Notes: Budget Memo discussed drivers of the budget
Motion (Second) None
Result None
Follow Up Town aid road for \$115K from the state of CT is up in the air with the state which is used for chip sealing.

Agenda Item 3 Consolidating budget line items add to agenda

Motion to Read as follows: Move that for purposes of budget approval, for the following departments, all approved expenditures not related to personnel (salaries, wages, stipends, overtime, etc.) or capital shall be included in a single line item titled "Miscellaneous Goods and Services". Affected departments are Town Clerk, First Selectman, Registrar of Voters, Board of Finance, Treasurer, Assessor, Board of Assessment Appeals, Tax Collector, Town Attorney, Zoning Board of Appeals, Building, Technology/Computer, Communications Dispatchers, Commission for the Elderly, Senior Center, First Selectman Cemetery, Fire Marshal, Emergency Management, Conservation, Recycling, Professional Services, Health Department, Social Services/Public Welfare, Tree Warden, and Animal Control/Dog Fund. The same shall apply for Planning and Zoning except a line item will remain for "Consultant" as well.

Agenda Item 4 Conservation Department discussion

Notes: Morehouse open space work and Payne open space property (electric fence between open space and private landowner)

Motion (Second) None
Result
Follow Up None

Agenda Item 5 Fire Department Discussion

Notes:

Budget includes \$6500 which is needed to train new volunteers in Fire 1 course. Stipend for volunteer calls, a fee of \$1,000 per oxygen bottle (40 bottles) to be added, fire maintenance and repair on SCBA (breathing apparatus) which needs to be replaced in 2021, (20 units to be replaced), maintenance and repair budget exhausted for current year

Motion (Second) None
Result None
Follow Up None

Agenda Item 6 Emergency Management

Notes: Captain doyle is emergency management director, salary and benefits \$10K and \$5K of equipment repair/update and maintenance

Motion (Second) None

Result None
Follow Up None

Agenda Item 7 Police Department

Notes:	overtime for police increased \$15.5K from fy 2018 due to officer in charge (OIC) being added in case their isn't a supervisor (Sargent) on duty
communication budget	discussion on SRO and security officer
Animal Control	discussion only
Motion (Second)	Discussed Budget, minimal changes
Result	None
Follow Up	None
Agenda Item 8	Recreation Department
Notes:	Reductions in Recreation Department budget by going out to bid on certain items
Motion (Second)	Discussion on new mower accrual of \$20K per year will be eliminated
Result	None
Follow Up	None
Agenda Item 9	Park and Rec Fall/Winter 2017 & Spring/Summer 2018
Notes:	Discussion Only, younger kids came in, 24 or 25 fewer heads participated
Result	None
Follow Up	None
Agenda Item 10	Other Budget Discussions with A. Dunsby
First Selectman	Request for \$60K for bathroom project at Morehouse fields
Professional Service	land and facility consulting for the town
Probate Court	discussion only, cost based on % of grand lists of Trumbull, Monroe, Easton
Town Hall	1/2 custodian cost, operating down slightly, flat increase
Cemetery	materials and supplies to service 4 cemetery stones
Contingency	Retro Pay, 2 year firefighter contract, 2 to 3 people may retire for, sick pay to be paid out
Town Attorney	budgeted at similar levels
technology	licenses slightly increasing by approximately \$1K
Agenda Item 9	Discuss and possible action on Munis Financial Report for appropriations and revenue presented by the Director of Finance
Notes:	Discussion only
Result	None
Follow Up	None
Motion to Adjourn	Kachele(Lindoerfer)
Time:	22:03
Minutes Submitted by:	M. Kot Clerk