

Town of Easton

E FILED 04/07/2016

08:31:46 AM

Board of Finance - Minutes HRISTINE HALLORAN

OWN CLERK EASTON CT

Location:

Easton Senior Center Meeting Type: Regular

Date/Time: April 5, 2016 – 7:00PM.

Attendees:

Matt Gachi-Chair, Paul Lindoerfer-Clerk, Richard Cremin, Michael Kot, Art Laske

Absentee(s):

Andy Kachele, Gabriel Rossi

Guest(s):

Wendy Bowditch-Treasurer, Grace Stanczyk-Comptroller, Meeting called to order at: 7:01 p.m. by: Matt Gachi

Appointment of Alternates

Action/Motions:

Appoint Michael Kot to fill in for Andy Kachele in his absence.

Motion (Second): Rich Cremin (Paul Lindoerfer) Result: All in favor

Agenda Item 1

Discuss and approve meeting minutes

Action/Motions: Motion (Second): Moved to accept the March 1, 2016 regular meeting minutes as presented.

Rich Cremin (Art Laske)

Result: All in favor

Action/Motions:

Moved to accept the March 2, 2016 special meeting minutes as presented.

Motion (Second): Art Laske (Michael Kot)

Result: All in favor

Action/Motions:

Moved to accept the March 3, 2016 special meeting minutes as presented.

Motion (Second): Art Laske (Rich Cremin) Result: All in favor

Action/Motions:

Moved to accept the March 8, 2016 special meeting minutes as presented.

Motion (Second): Art Laske (Michael Kot)

Result: All in favor

Action/Motions:

Moved to accept the March 9, 2016 special meeting minutes as presented.

Motion (Second):

Rich Cremin (Michael Kot)

Result: All in favor

Action/Motions:

Moved to accept the March 22, 2016 special meeting minutes as presented.

Motion (Second):

Art Laske (Rich Cremin)

Result: All in favor

Action/Motions: Motion (Second):

Moved to accept the March 23, 2016 special meeting minutes as presented. Art Laske (Michael Kot)

Result: All in favor

Action/Motions:

Moved to change the March 21, 2016 Public Budget Hearing Region 9 presenter from

Chris Hocker to Vance Hancock.

Motion (Second):

Paul Lindoerfer (Art Laske)

Result: All in favor

Action/Motions: Motion (Second): Moved to accept the amended March 21, 2016 Public Budget Hearing. Art Laske (Rich Cremin)

Result: All in favor

Action/Motions:

Moved to add to agenda item 1 approval of March 29, 2016 minutes.

Result: All in favor

Motion (Second):

Paul Lindoerfer (Art Laske)

Moved to accept the March 29, 2016 special meeting minutes as presented.

Action/Motions: Motion (Second):

Art Laske (Michael Kot)

Result: All in favor

Agenda Item 2 Discuss and approve line item transfers for the Senior Center.				
Notes:	Val Buckley, Senior Center Director, requested, via letter to the board members, transfer of funds to Services and Fees and Materials and Supplies to cover unplanned expenses. Approve transfers for the Senior Center as presented by the attachment made part of these minutes.			
Action/Motions:				
Motion (Second):	Art Laske (Paul Lindoerfer)		Result:	All in favor
Follow Up:	None			
Agenda Item 3	Review a Munis year-to-date summary report of revenue and expenses for the 2015- 2016 budget			
Notes:	-			
Action/Motions:	None			
Motion (Second):			Result:	
Follow Up:	None			
	Adjournment	Time:	7:38PM	
Action/Motions:	Motion to Adjourn			
Motion (Second):	Art Laske (Paul Lindoerfer)		Result:	All in favor



THE EASTON SENIOR CENTER 650 MOREHOUSE ROAD EASTON, CT 06612 (203) 268-1145

April 4, 2016

Dear Chairman and Members of the Board of Finance,

I regret that I will be unable to attend the Board of Finance Meeting on April 4. I am presently on vacation and have family commitments for this evening. However, if you have any questions, please feel free to call me on my mobile phone (203-993-5143).

I would like to request a transfer of funds as shown on the enclosed transfer form. The reason being is that I have had many more unplanned expenses in both my "Services and Fees" and "Materials and Supplies" accounts in this budget year. Most of the unexpected expenses are connected to maintenance with the communication and technical equipment. This totals \$1520.15. I have the invoices if you wish to view them.

In addition, we have had difficulties with the grease trap in the kitchen and need to have it serviced every three months at \$95.00 (4). Lastly, Public Works has paid for the majority of the carpet cleaning; however, we had an additional amount of \$317.50 occurred for this cleaning.

So the total of these expenditures to be transferred is \$2217.65.

Thank you for your consideration.

Respectfully yours,

Und Buckley.

Valerie Buckley, Director Easton Senior Center



TOWN OF EASTON

BOARD OF FINANCE

LINE ITEM TRANSFERS

FROM ACCOUNT NUMBER

03138080-5800 Van Maint + April 697.50 03138070-5757 Van Gas 1,5 20.15

03/02000-5200 SrcTr. Servitee * 697.50 03104000-5400 S.C. Material & Sy. 1520.15

REASON FOR REQUEST TO TRANSFER

Shortage of Budgeted Budget - IzHer attached

SPECIAL APPROPRIATION

ACCOUNT NUMBER

NAME OF ACCOUNT

REASON FOR SPECIAL APPROPRIATION

Easton Senior Conter

NAME OF BOARD /COMMISSION DEPARTMENT

DATE

SIGNATURE OF BOARD/COMMISSION DEPARTMENT HEAD