

**Town of Easton  
Board of Finance - Minutes**

**Location:** Easton Senior Center    **Meeting Type:** Regular    **Date/Time:** February 2, 2016 – 7:00PM  
**Attendees:** Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Gabriel Rossi, Richard Cremin  
**Absentee(s):** Art Laske  
**Guest(s):** Adam Dunsby-First Selectman, Wendy Bowditch-Treasurer  
**Meeting called to order at:** 7:00 p.m.    **by:** Matt Gachi

***Appointment of Alternates***

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**Action/Motions:** Appoint Gabriel Rossi to fill in for Art Laske for this meeting.  
**Motion (Second):** Andy Kachele (Paul Lindoerfer)    **Result:** All in favor

**Agenda Item 1    *Approval of Past Minutes***

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**Notes:** None  
**Action/Motions:** Accept the January 5, 2016 meeting minutes as presented.  
**Motion (Second):** Andy Kachele (Gabriel Rossi)    **Result:** All in favor

**Agenda Item 2    *Review and discuss BOF management reports*    **Presenter(s):****

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**Notes:** Board members reviewed the format for a monthly report on YTD expenses and revenue.  
**Action/Motions:** None  
**Motion (Second):**    **Result:**  
**Follow Up:** The report will be amended to remove the "Encumbrances" column and, if possible, add a column for "PCT USED" with data from the prior year.

**Agenda Item 3    *Discuss and possibly appoint a representative to the Region 9 Financial Advisory Committee*    **Presenter(s):****

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**Notes:** Gabriel Rossi volunteered to attend meetings of this committee  
**Action/Motions:** None  
**Motion (Second):**    **Result:**  
**Follow Up:** None

**Agenda Item 4    *Receive progress report from the chairman of the Finance Department Review Subcommittee*    **Presenter(s):****

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**Notes:** Andy Kachele summarized the work of the subcommittee to date.  
**Action/Motions:** None  
**Motion (Second):**    **Result:**  
**Follow Up:** None

Agenda Item 5      ***Discuss and possible action regarding  
Police Special Duty Fees***      **Presenter(s):** Police Chief Timothy Shaw

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Notes:      Chief Shaw proposed to the Board the establishment of a Vehicle Revenue Fund with the fund collecting the \$25 surcharge over the extra duty officer hourly fee the Police Department presently collects for extra duty officer assignments for traffic control.

Action/Motions:      None

Motion (Second):

**Result:**

Follow Up:      The Board will consider the Chief's request.

Agenda Item 6      ***Adjournment***      **Time:** 8:35 PM

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Action/Motions:      Motion to Adjourn

Motion (Second):      Gabriel Rossi (Andy Kachele)

**Result:** All in favor

Submitted by,

  
Paul Lindorfer - Clerk