

**Town of Easton  
Board of Finance - Minutes**

**Location:** Easton Senior Center    **Meeting Type:** Regular    **Date/Time:** December 1, 2015 – 7:00PM

**Attendees:** Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Lee Hanson, Gabriel Rossi

**Absentee(s):** Art Laske, Richard Cremin, Eric Lawton

**Guest(s):** Adam Dunsby-First Selectman, Wendy Bowditch-Treasurer, Grace Stanczyk-Comptroller

**Meeting Called to order (time):** 7:02 p.m.    **By:** Matt Gachi-Chair

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***Appointment of Alternates:***

**Action/Motions:** Gabriel Rossi to fill in for Art Laske.

**Motion by (Seconded by):** Andy Kachele (Paul Lindoerfer)    **Result:** Motion carried unanimously

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**1. *Meeting Minutes***

**Action/Motions:** Accept November 10 Meeting Minutes as presented.

**Motion by (Seconded by):** Lee Hanson (Andy Kachele)    **Result:** Motion carried unanimously

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**2. *Building Department line item transfers***

**Presenter(s):** none

**Notes:** Postponed to next meeting

**Action/Motions:**

**Motion by (Seconded by):**

**Result:**

**Follow Up:** Put on next meeting agenda – transfers

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**3. *Review Draft Audit Report***

**Presenter(s):** Scott Bassett, CPA, RSM US

**Notes:** Scott Bassett, from the Town's auditor, reviewed the draft financials with the Board members and answered questions.

**Action/Motions:** None

**Motion by (Seconded by):**

**Result:**

**Follow Up:** Final financials for June 30, 2015 should be ready by December 15, 2015 will be reviewed by the Board and put to the January meeting.

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***Add agenda item 4***

**Action/Motions:** Motion to add item 4, discussion of Finance Department resources, to the agenda

**Motion by (Seconded by):** Andy Kachele (Paul Lindoerfer)

**Result:** Motion carried unanimously

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**4. *Discussion of Finance Department resources***

**Notes:** A plan was discussed for a committee to review the necessary resources needed for the Finance department to include personnel and software.

**Action/Motions:** None

**Motion by (Seconded by):**

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***Adjournment***

**Time:**

**9:03 PM**

**Action/Motions:** Motion to Adjourn

**Motion by (Seconded by):** Andy Kachele (Gabriel Rossi)

**Result:** Motion carried unanimously

Respectfully submitted by,

  
Paul Lindoerfer - Clerk



INSTANT#02015000851  
DATE FILED 12/04/2015 11:32:00 AM  
CHRISTINE HALLORAN  
TOWN CLERK EASTON VT