

Town of Easton Board of Finance - Minutes

Location: Easton Senior Center **Meeting Type:** Regular **Date/Time:** November 10, 2015 – 7:00PM

Attendees: Richard Cremin, Matt Gachi, Lee Hanson, Andy Kachele, , Art Laske arrived at 7:10 p.m. Paul Lindoerfer.

Absentee(s): Chris Griffin-Chair, Eric Lawton, Gabriel Rossi

Guest(s): Adam Dunsby-First Selectman, Wendy Bowditch-Treasurer, Grace Stanczyk-Comptroller

Meeting Called to order (time) 7:00 p.m. **By:** Andy Kachele as instructed by Chris Griffin

Appointment of Alternates: Chris Griffin appointed Richard Cremin to fill in in his absences.

Action/Motions: N/A

Motion by (Seconded by) **Result:**

The Board members extend their appreciation to Chris for the all the work performed over the years. Chris was always fair and respectful to all members.

1. *Election of officers*

Action/Motions: To elect Matt Gachi as Board Chair.

Motion by (Seconded by) Richard Cremin(Paul Lindoerfer) **Result:** Motion carried unanimously

Action/Motions: To elect Paul Lindoerfer as Clerk.

Motion by (Seconded by) Matt Gachi(Andy Kachele) **Result:** Motion carried unanimously

2. *Approval of Past Minutes:* October 6, 2015

Notes & Corrections: Tennis Court Lights – *Action/Motions:* To Allow \$10,000 of P&R Activity Fund be expended to repair the Sport Hill Road Tennis Court – Motion failed.

Action/Motions: To accept the minutes as amended.

Motion by (Seconded by) Paul Lindoerfer (Andy Kachele) **Result:** Motion carried unanimously

3 *Updated financial presentation format for P&R Activity Fund.* **Presenter(s):** Daniele Alves, Programmer

Notes: Sense of the Board that this presentation meets the P&R Activity policy and allows for adequate visibility.

Action/Motions: n/a

Motion by (Seconded by): **Result:**

Follow Up:

4 *Tree Warden line item transfer* **Presenter(s):**

Notes: Previous tree warden did not apply for mileage reimbursement

Action/Motions: To transfer from Tree Warden rentals 05309000-5900 to 05307000-5777 the amount of \$1,000.

Motion by (Seconded by): Rich Cremin (Lee Hanson)

Result: Motion carried unanimously

Follow Up: Make adjustments to the future fiscal year budgets to reflect mileage reimbursements

5. ***Line Item Transfer to implement union contract settlement.*** **Presenter(s):** Grace Stanczyk - Comptroller

Notes:

Action/Motions: To transfer from contingency (05830000-5132) the amount of \$35,945 to various lines as per the 1303 and 818 union contract settlements.

Motion by (Seconded by): Andy Kachele (Art Laske)

Result: Motion carried unanimously

Follow Up:

6. ***Building Department***

Presenter(s):

Notes:

Action/Motions: To transfer from Building Longevity wages (02601000-5113) to Communication –cell phone (02605000-5556) the amount of \$600.

Motion by (Seconded by): Paul Lindoerfer (Rich Cremin) **Result:** Motion carried unanimously

Follow Up: Get copy of cell phone policy to Board members and revisit the transfer from contingency for retirement payouts at the next meeting.

7 ***First Selectman Department***

Presenter(s): Adam Dunsby0First Selectman

Notes: The AP/Receptionist position hours increased from 32 to 35 making it a full time benefit position as of December 1, 2015.

Action/Motions: To make a special appropriation in the amount of \$2,050 from the unassigned fund balance to the First Selectman AP/Receptionist compensation budget (012010005128) to increase the hours worked from 32 to 35 hours per week as of December 2, 2015.

Motion by (Seconded by): Andy Kachele (Paul Lindoerfer) **Result:** Motion carried unanimously

Follow Up:

Adjournment

Time:

7:59 p.m.

Notes:

Action/Motions: To adjourn the meeting.

Motion by (Seconded by): Andy Kachele (Rich Cremin)

Result: Motion carried unanimously

Follow Up:

Respectfully submitted by,


Paul Lindoerfer - Clerk