

**Town of Easton  
Board of Finance - Minutes**

**Location:** Easton Senior Center      **Meeting Type:** Regular      **Date/Time:** March, 3 2015 - 7:00PM  
**Attendees:** Chris Griffin-Chair, Matt Gachi-Clerk, Andy Kachele, Art Laske, Paul Lindoerfer  
**Absentee(s):** C. Lee Hanson, Eric Lawton, Gabriel Rossi  
**Guest(s):** Adam Dunsby-First Selectman, Grace Stanczyk-Comptroller.

**1. Appointment of Alternates:**

**Action/Motions:** None  
**Motion by (Seconded by)**

**Result:**

**2. Approval of Past Minutes:**

**Date & Corrections:** 3/3/2015  
**Action/Motions:** Motion to accept the February 3, 2015 meeting minutes as presented  
**Motion by (Seconded by)** Andy Kachele (Paul Lindoerfer)      **Result:** Motion carried unanimously.  
**Date & Corrections:** 3/23/2015  
**Action/Motions:** Motion to accept the February 23, 2015 meeting minutes as presented  
**Motion by (Seconded by)** Andy Kachele (Paul Lindoerfer)      **Result:** Motion carried unanimously.

**3. Senior Center**

**Presenter(s):** Val Buckley

**Notes:**  
**Action/Motions:** Motion to transfer the amount of \$600.00 from Senior Center communication budget to services and fees  
**Motion by (Seconded by):** Matt Gachi (Art Laske)      **Result:** Motion Carried unanimously  
**Follow Up:**

**4. Senior Center**

**Presenter(s):** Val Buckley

**Notes:** Discussed cost of the type of Van (\$57,000 Advanced Wheel Mobility) and reviewed progress of fund raising. She stated that approximately \$22,000 has been donated to date.  
**Action/Motions:** None  
**Motion by (Seconded by)**      **Result:**  
**Follow Up:** Val will updated the Board before the March 23<sup>rd</sup> public budget hearing

**5. Senior Center**

**Presenter(s):** Val Buckley

**Notes:** Val will submit a "Five Year Capital Plan" and will recheck the amount of gallons budgeted for the 2015-2016 budget year. Val stated that there is a SRF called Senior Center Copier Lease that is in a deficient and has been for several years. The Board instructed Grace to follow up with the auditors for advice on how to proceed.  
**Action/Motions:**  
**Motion by (Seconded by):**      **Result:**  
**Follow Up:**

6. ***Health Department*** **Presenter(s):** Polly Edwards

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Notes: Reviewed the 2015-2016 budget. A new fee schedule has been implemented.

Action/Motions:

Motion by (Seconded by):

**Result:**

Follow Up:

7. ***Tax Collector*** **Presenter(s):** Christine Calvert

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Notes: In May, 2015 three years are completed and she has successfully past the exam and is now a certified tax collector. Currently the pay grade is four (4) and with this certification the pay grade is three (3). In this year's budget there should be enough funds to ask for a transfer to wages to cover the increase. In the Service & fees line, there is an increase included for "on-line" tax payment service with an annual cost of approximately \$1,500. Christine spoke of having a Tax Sale this summer for eight properties.

Action/Motions:

Motion by (Seconded by):

**Result:**

Follow Up:

8. ***First Selectman Budget Overview*** **Presenter(s):** Adam Dunsby

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Notes: Presented an overview letter of the 2015-2016 proposed budget. Also, mentioned in this letter was an unexpected potentially high cost issue at the SSES as the septic systems license expires and new regulations may need to be addressed.

Action/Motions:

Motion by (Seconded by):

**Result:**

Follow Up:

9. ***Reschedules*** **Presenter(s):**

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Notes: The following departments asked to be rescheduled due to inclement weather: Building department, Assessor and Board of Assessment Appeals. The Tree Warden will be rescheduled and will be notified of the change.

Action/Motions:

Motion by (Seconded by):

**Result:**

Follow Up:

10. ***Adjournment*** **Time:** 8:40 PM

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Action/Motions: Motion to Adjourn

Motion by (Seconded by): Paul Lindoerfer (Andy Kachele)

**Result:** Motion carried unanimously

Respectively submitted by,



Matt Gachi- Clerk