

**Town of Easton**  
**Minutes: Board of Finance Subcommittee on Finance Department Review**

**Location:** Library Conf. Room      **Meeting Type:** Special      **Date/Time:** January 27, 2016 – 1:00PM

**Attendees:** Wendy Bowditch, Adam Dunsby, Matt Gachi, Andy Kachele, Paul Lindoerfer

**Absentee(s):** None

**Guest(s):** Rick Darling, Finance Director, Weston, CT

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**Agenda Item 1:** *Call to Order*

**Notes:** The meeting was called to order by Andy Kachele at 1:10 PM

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**Agenda Item 2:** *Continue Finance Department Review*

**Notes:** Rick Darling, Finance Director from Weston discussed with the subcommittee his department's staffing, work flow and its use of the Munis system. It was noted that they do not use the Munis system for budgeting but instead use a software program that they had developed for this purpose.

The subcommittee continued its discussion of possibilities for improvement of finance department operations.

The next subcommittee meeting will be February 4, 2016 at 4:00pm.

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**Agenda Item 3:** *Acceptance of minutes*

**Action/Motions:** A motion was made to accept the minutes of the January 13, 2016 meeting as written.

**Motion(Second):** Matt Gachi (Adam Dunsby)

**Result:** All in favor.

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***Adjournment***

**Notes:** The meeting was adjourned at 3:35 PM

Submitted by,

  
Paul Lindoerfer- Clerk