

Town of Kaston

TOWN HALL - 225 CENTER ROAD, P.O. BOX 61 **EASTON, CONNECTICUT 06612**

> TELEPHONE (203) 268-6291 FAX (203) 268-4928

Finance Department Review Sub Committee (Ad Hoc) Meeting Agenda

Time: 12/11/2015 - 11:00 AM Location: Library Conference Room

- 1. Call Meeting to Order
- 2. Elect Committee Officers (Chair & Clerk)
- 3. Discuss committee priorities and target completion date
- 4. Discuss process to execute committee priorities
- 5. Assign any required tasks to each member
- 6. Identify next meeting date(s)
- 7. End meeting.



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